

Minutes of ScotRail Board
held on Thursday, 8th September 2022, 1300 – 1500
Boardroom, Atrium Court, 50 Waterloo St, Glasgow, G2 6HQ /
Microsoft Teams *

Present:

Chris Gibb – Chair (CG)*
 Alex Hynes (AH)
 David Lister (DL)
 David Lowrie (DLo)
 David Simpson (DS)
 James Griffin (JG)
 Jo Maguire (JM)
 Lesley Kane (LK)

In attendance:

David Ross (DR)
 John MacQuarrie (JMacQ)
 [REDACTED] Minute Taker

Apologies: Nick Brown

Item No	Item	Action
1.	Welcome CG welcomed all to the meeting.	
1.1	Apologies for absence Apologies noted from Nick Brown.	
1.2	Previous meeting The minutes of the meeting held on 11 August 2022 were APPROVED. <u>Actions update:</u> 22/28 – working with train presentation to gain insights. 22/36 – going through approval process and will update when approved. 22/37 – informal mtgs with Transport Scotland and will follow up	
1.3	Declaration of interest The Board noted the updates.	
2.1	[REDACTED] and [REDACTED] joined the meeting to discuss their papers. a) Suburban rolling stock procurement: governance arrangements: paper for approval The paper was taken as READ; however the proposed governance arrangements were unacceptably complex in the view of the Board, and not compatible with the AO approval process. DLo to produce a paper by COP 9 September to take to the Strategic Rail Board on Thursday 15 September to propose a course of action. b) Rolling stock procurement: depot and stabling requirements: paper for approval The paper was taken as READ. The Board SUPPORTS the recommendations and endorses this paper.	DLo

	<p>c) Suburban fleet procurement – proposed maintenance contracts: paper for approval The paper was taken as READ. The Board SUPPORTS the recommendations and endorses this paper.</p> <p>d) Rolling stock procurement: technical specification: paper for approval The paper was taken as READ. The Board SUPPORTS the recommendations and endorses this paper.</p> <p>██████████ and ██████████ left the meeting.</p>	
2.2	<p>Strathclyde Area Timetable improvements: paper for approval</p> <p>██████████ joined the meeting to discuss the paper. The paper was taken as READ and the following actions were agreed:</p> <ul style="list-style-type: none"> a) JMacQ to speak with Transport Scotland to set out the costs and benefits of this scheme. b) DLo to speak with Transport Scotland finance team to set out the costs and benefits of this scheme. c) DR to provide briefing for the Transport Minister to set out the costs and benefits of this scheme. <p>The Board SUPPORTS the recommendation to consult, subject to consultation with Transport Scotland and the transport minister.</p> <p>██████████ left the meeting.</p>	<p>JMacQ</p> <p>DLo</p> <p>DR</p>
2.3	<p>Period reporting pack: paper for discussion</p> <p>The Board noted this pack. Each area was reviewed, and key points were:</p> <ul style="list-style-type: none"> • Revenue targets missed due to RMT strikes within Network Rail. • Successful services delivered to Edinburgh Fringe. • Second anniversary of Carmont. • FOI on alcohol policy. • Fleet had a disappointing period for miles per technical incident (MTIN). • High-speed train fleet was the most reliable in the country. • Complaints regarding first class increased and a deep dive is being carried out to understand why. • Poor weekend for Signal Passed at Danger (SPaD) performance. • Zero lost time accidents. • Driver training programme remains on track. • Offers made for Finance Director and HR Director positions. • HR team worked on a targeted piece of work on demographics, while working with charities on females looking to return to the workplace. • Advertising campaigns will commence in October. <p>Scottish Rail Holdings approvals: All noted at the Board.</p>	
2.4	<p>ScotRail communications review: paper for approval</p> <p>The paper was taken as READ and APPROVED.</p>	
2.5	<p>October Board meeting in Inverness – leadership engagement: paper for approval</p>	

	The paper was taken as READ and APPROVED.	
2.6	People update - verbal The Board was given a verbal update on the current situation. No significant change since the last update. The RMT ballot is open and closes on 20 th September, with a proactive communications campaign being run.	
3.1	SRT Q2 budget: paper for noting The paper was taken as READ and NOTED.	
4	AOB CG stated that when the industrial action is over, we should tackle passenger revenue more comprehensively at this meeting. With no further AOB, CG closed the meeting.	
	<u>The date of the next meeting is Thursday, 6 October 2022</u>	