

Sustainable Procurement Policy**November 2018**

ScotRail believe that sustainability is more than just an ethical duty, it's key to sustained growth. Procuring sustainably allows ScotRail to deliver our aspirations in a way that achieves value for money and generates benefits not only to the organisation, but also to the Scottish economy whilst minimising risk. A successful, sustainable ScotRail will drive a successful, sustainable Scotland.

This Policy sets out ScotRail's approach to sustainable procurement and outlines our aspirations to operate in a socially, economic and environmentally responsible manner and to ensure that our suppliers are all working towards the same goals in line with our Values and Safety Culture.

In delivering this Policy, our aim is to

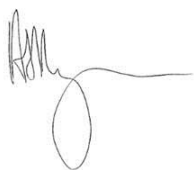
- Communicate our sustainable development goals to our suppliers
- Support and encourage them to improve their own performance
- Measure and report on our performance

Our suppliers must comply with all relevant ScotRail policies. Safety is everyone's responsibility and through our processes and procedures our suppliers must proactively manage safety issue to ensure that all staff get home safe every day.

As such, we will work with our supply chain to:

- Develop processes and procedures to manage safety and reduce the key environmental impacts of supply chain operations.
- To minimise and manage these impacts and ensure legal compliance.
- Seek to source products, materials and services ethically through recognised credible standards.
- Minimise waste and material use and seek to give preference to materials and services with greatest circular-economy benefits.
- Work with our supply chain to reduce operational energy and water use of our operations.
- Protect, and where appropriate, enhance the biodiversity of our operations and manage the impact of the products and materials we buy on habitats.
- Reduce impacts on air quality wherever possible.
- Pay our supply chain on time, to agreed payment terms.
- Engage with our suppliers to improve our combined capability to deliver sustainable outcomes.
- Seek to offer small and medium enterprises, social enterprises and local businesses the opportunity to participate in our supply chain and to work with suppliers who actively manage diversity & inclusion.
- Recruit locally and provide opportunities for graduates, trainees, apprenticeships and work experience.
- Engage positively with local communities and work to avoid disruption to local people.

The policy and actions will be reviewed annually or more frequently as required.



Alex Hynes
Managing Director, ScotRail Alliance